ISSN 0317-1523

ANNUAL REPORT
1987-88

NEWFOUNDLAND
PUBLIC LIBRARIES
BOARD

THE 52ND ANNUAL REPORT OF THE NEWFOUNDLAND PUBLIC LIBRARIES BOARD FOR THE YEAR ENDED MARCH 31, 1988

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NEWFOUNDLAND PUBLIC LIBRARIES BOARD

LIBRARY ADMINISTRATION OFFICES
ARTS & CULTURE CENTRE
ST. JOHN'S, NEWFOUNDLAND
A1B 3A3

Honourable John Butt, M.H.A.
Minister, Department of Culture,
Recreation and Youth
Government of Newfoundland and Labrador
St. John's, Newfoundland
A1C 5T7

Dear Sir:

In accordance with the revised Public Libraries Act, 1975, we hereby submit the report of the Newfoundland Public Libraries Board for the year ended March 31, 1988.

Agnes Richard, Chairman

Pearce J. Penney

Pearce J. Penney, Chief
Provincial Librarian and
Secretary to the Board

Telephone (709) 737-3964, 3965, 3966, 3967 /

BOARD MEMBERSHIP
1987-88

Chairperson:	Agnes Richard
Vice-Chairperson:	Suzanne Sexty
Secretary:	Pearce J. Penney

Don Blackmore
Allan Hall
Job Halfyard
Donald Harvey
Calvin Taylor
Gladys Snow
Eldon Swyer
Margaret May
Kelvin Fowler
Anne Hart
Leila Janes
Stewart Ralph
John Snow

Standing Committees

Executive
Agnes Richard
Suzanne Sexty
Kelvin Fowler
Don Blackmore
John Snow
Don Harvey

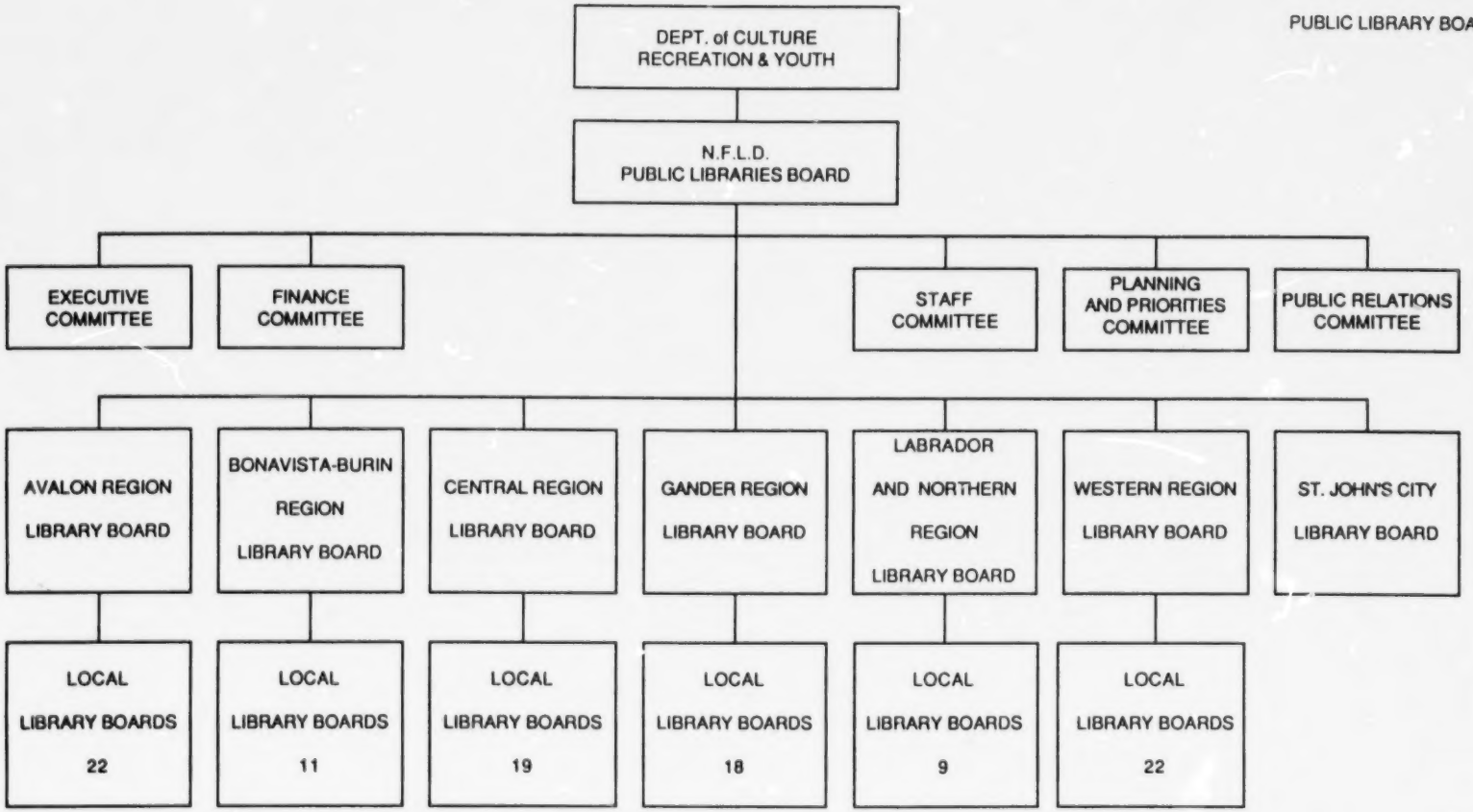
Finance
Don Blackmore
Stewart Ralph
John Snow
Leila Janes
Calvin Taylor

Staff
Don Harvey
Suzanne Sexty
Margaret May
Gladys Snow
Kelvin Fowler

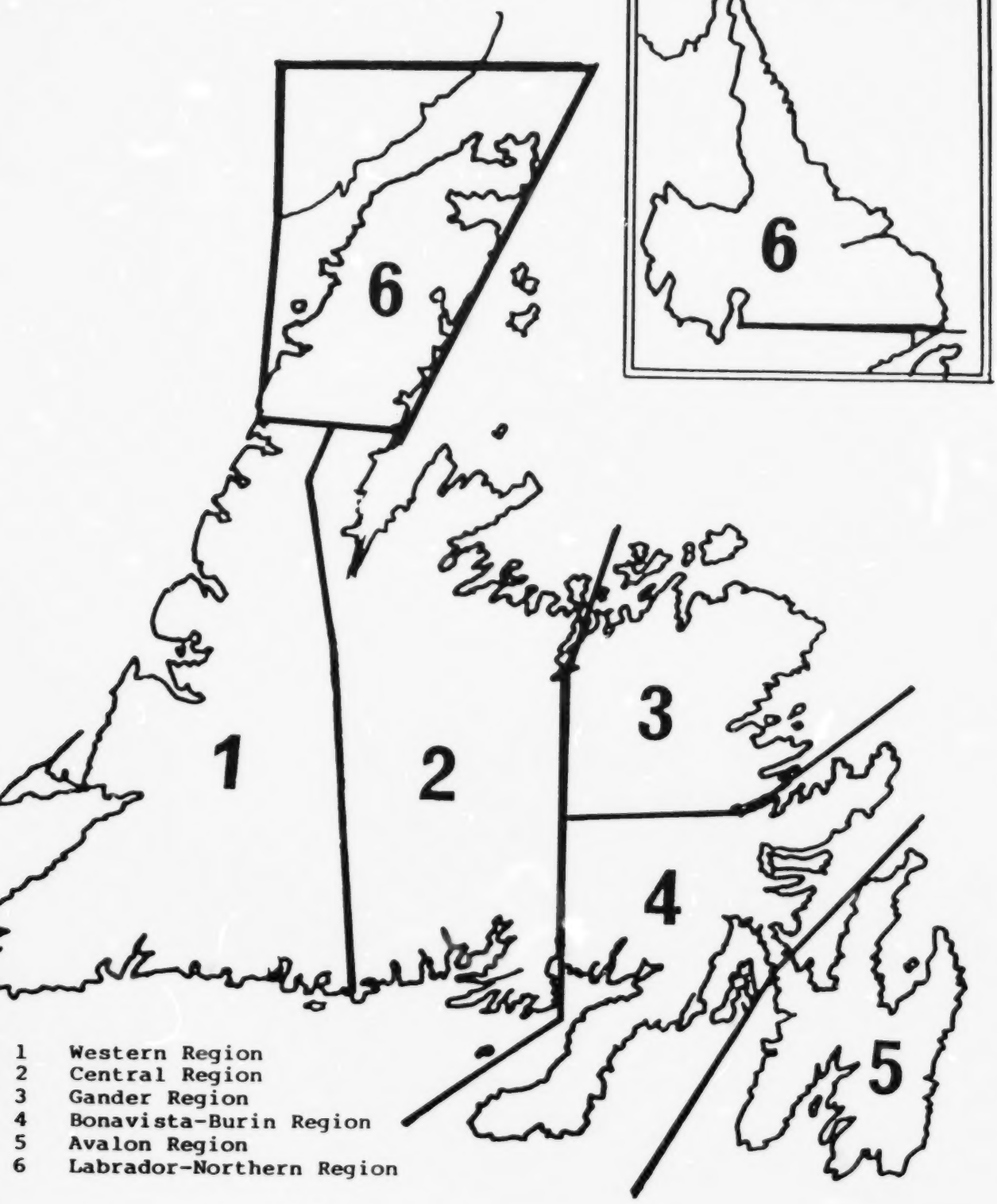
Planning & Priorities
John Snow
Eldon Swyer
Anne Hart
Job Halfyard
Allan Hall
Kelvin Fowler

Public Relations
Suzanne Sexty
Calvin Taylor
Margaret May

PUBLIC LIBRARY BOARDS



REGIONAL BOUNDARIES



1 Western Region
2 Central Region
3 Gander Region
4 Bonavista-Burin Region
5 Avalon Region
6 Labrador-Northern Region

NEWFOUNDLAND PUBLIC LIBRARY SERVICES
1987-88

Minister, Dept. of Culture	Honourable John Butt
Provincial Director	Pearce J. Penney
Deputy Provincial Director	Diana F. Rose
Financial Administrator	D. Max Frampton
Provincial Reference & Resource Dept.:	
Department Head	Mona Cram
Assistant Head	Charles Cameron
Newfoundland Section	Lynne Cuthbert
Interlibrary Loans	Anne Martin
Technical Services Dept.:	
Department Head	Brenda Ryan
Provincial Books-By-Mail Service:	
Librarian	Elaine Morton
St. John's City Libraries:	
City Librarian	Mary C. Jones
Young Adult Services	Harriet Mercer
Children's Librarian	Gail Hogan
Reader's Advisor and Mobile Services	Joan Wheeler
Avalon Region:	
Regional Librarian	Margaret McClintock
Mount Pearl City Librarian	Judy Escott
Bonavista-Burin Region:	
Regional Librarian	Victoria Murphy
Central Region:	
Regional Librarian	Ralph Dale
Gander Region:	
Regional Librarian	Patricia Parsons
Labrador-Northern Region:	
Regional Librarian	John White
Western Region:	
Regional Librarian	Elinor Benjamin
Corner Brook City Librarian	Lynne West

CHAIRPERSON'S REPORT

The Public Libraries Board dealt with a number of important matters during the year. Perhaps none more significant than the brief to Government, through the Minister of Culture, Recreation and Youth. In the brief the Board expressed its concern about the lack of funding to adequately serve the public libraries in the province. Three recommendations were placed before the minister and his officials:

-The first dealt with the need to increase the allocation of funds for library collections.
-Secondly, the Board asked for increased funding to establish new libraries, at least two each year over a five year period.
-Finally, the request to provide additional funding to improve existing library services.

The brief was well received by the Minister and his officials, and we were assured of their support.

Two bills proposed by the Federal government created concern for our Board. Bill C-54, the Pornography Bill, and Bill C-60, the Copyright Act, would have had a significant impact on the public library services if passed as proposed. Letters objecting to both were sent to the members of parliament, the prime minister and the respective ministers.

The proposed Public Libraries Act and subordinate legislation received approval from the Board and was submitted to Government for approval. We have been advised that the new Act has been placed on the Order Paper of the House, and we are optismistic that it will recieve approval.

Planning for a symposium on public library services in the province was completed. This will provide an opportunity to look at the future direction of public library services up to the year 2000.

For the first time, our Board experimented with using teleconference for one of its meetings. We had used it for committee meetings previously, but never for a full Board. It was relatively successful and certainly less expensive. We will likely continue the practise and improve on the procedures.

There are some significant changes in the Board membership for the new year. At the end of the fiscal year, three members completed their recent terms and chose not to be re-appointed. Don Harvey, Anne Hart and Eldon Swyer have served a total of forty-seven years among them. Their

contribution to the development of public library services in this province is very significant. Two of them, Don and Anne, are past presidents of the Canadian Library Trustees' Association and Merit Award recipients. We express our sincere appreciation for their many years of volunteer service on the Public Libraries Board.

The Board expresses its thanks to the Minister of Culture, Recreation and Youth and, through him, all his senior staff who have been most co-operative and supportive. To the board members at the provincial, regional and local levels for all their efforts during the year and to staff in all libraries for their dedication and devotion.

Respectfully submitted

Agnes Richard
Chairperson

PROVINCIAL DIRECTOR'S REPORT

The year under review has shown progress in a number of areas, while in others it has remained constant or shown slight decreases. The various reports from regions and departments tell the story in some detail; however, I wish to highlight a number of events from a provincial perspective.

It is dangerous to rely solely on statistics to tell the full story; however, it is the one measurement used by libraries in doing so. While the circulation showed a slight decrease during the year, approximately 1 percent, other activities showed increases. The number of reference enquiries were up by 15 percent. Visits to the libraries were also up by 1.5 percent. Registered borrowers increased by 9 percent. An interesting statistic is the number of in-library material use, which exceeded the circulation by 4 percent. This supports the theory that more people are using the library than ever before. They may not be taking the material home, but they are availing of the information in our libraries.

Sharing of resources was evident through the interlibrary loans, both within the province and outside, which went from 32,928 to 40,309, a 22 percent increase. There is every indication that this will keep on increasing unless there is a significant increase in funding to support library collections.

The number of class visits to libraries is most revealing. During the year there were 3,503 visits for a total of 79,915 persons. This does not represent all the regions because the figures were not available from every region. Communities where there are joint school/public libraries showed the greatest number of visits. In addition to the class visits there were 36,163 persons who attended library programs.

The Certificate Programme for library staff is a hugh success. The courses were first offered in the fall of 1986. Over a two-year period, 43 staff have enrolled and have completed anywhere from two to four courses. The first graduates of the programme will be in the spring of 1989.

Funding of public libraries in the province is still a major concern. In September of 1987, a committee met with the Minister of Culture, Recreation and Youth and presented a brief outlining the financial needs of the Board. The allocation of funds for library materials is very inadequate. Collections are suffering and could very well be one of the reasons for a decrease in the circulation figures. Patrons cannot always get the materials they need and at other times, they are required to wait for long periods of time on a reserve list.

There are several requests for new libraries; however, unless funding increases significantly expansion will have to wait. In our brief we asked for funding to establish two new libraries each year for the next five years. We were not successfull in 1988-89. Only time will tell whether the next four years will be the same.

While there were no new library services provided in 1987-88, there were some new library buildings. Gander saw the opening of their new building, combining the town library (the regional resource library) and the Gander region headquarters. A tremendous effort on the part of the Gander Town.

A new building was erected at Harry's Harbour, replacing a building which had outlived its usefullness many years ago. The new building is certainly a credit to the people of Harry's Harbour and will serve the needs of the library for many years to come.

A new library was started at Mount Pearl and slated for opening in June. This building will house the city library which also is designated as the regional resource library.

All three new library buildings have provided much needed improvements to library services in their respective communities.

It has been a very busy year and in many respects, a productive one. People have shown a greater interest in the public library. New buildings have replaced old and inadequate structures. Staff are improving their skills and knowledge through the Certificate Programme. However, none of it would have been possible without the support of a lot of people.

Therefore, I want to express sincere appreciation to the Minister and officials of the Department of Culture, Recreation and Youth, for their co-operation and support given over the past year.

The members of the provincial, regional and local library boards deserve high praise for the volunteer service provided at all three levels of the Board's operation.

To the staff at all three levels of the service, who have excelled in their dedication, devotion and plain hard work, a sincere thank you is extended to each and everyone.

Thanks to the media for their interest and co-operation during the past year in assisting with the promotion of public library services throughout the province.

Pearce J. Penney
Provincial Director

ADMINISTRATIVE SERVICES

The administrative wing of the provincial library service administers the total budget, including a central payroll for all staff throughout the province, accounts payable and grants to local libraries.

During the 1987-88 fiscal year, the Business Office completed its study of phase two of the automation system to include accounts payable and implemented it early in the year. Other aspects of the system will be considered in future to provide additional personnel information.

A breakdown of the budgetary process gives an overview of how the funds are distributed throughout the province. This is displayed in one of the charts later on in the report.

Provincial funding over the past five years has shown a slight increase; however, this has not kept pace with the demands for library services throughout the province. The chart on page 39 demonstrates the increases provided by the Provincial Government for operating purposes.

STAFFING

The year 1987-88 has been a year of few job vacancies within Newfoundland Public Libraries, continuing the trend set in 1986-87. During 1987-88 only 15 vacancies went to the Public Service Commission for a staff of 120. The total for 1988-89 will be much higher as all requests for staffing local libraries pass through the Administration Office for the first time.

There was a big increase in requests for re-classification, mainly because of the classification of local library staff (128 positions). However, there were requests from other individuals and groups including the technicians in the Provincial Reference and Resource Library. There were also re-classifications for management under the Hay System and for Librarians I and II. All these requests caused some work for Administration and expense in the form of retroactive and current salary adjustments.

However, it has meant greater standarization and less anomilies in salaries in public libraries plus a greater recognition for the professional librarian in relation to other professional and to staff in other Government departments.

A union contract for local library staff was signed for the first time on March 1, 1988. We now have the main contract for previously classified staff plus the series of amendments to cover those not previously classified. Questions continue to come in on the contract, mainly for interpretation of the various clauses and then application in the varied circumstances we have around the province. Both contracts expire on March 31, 1989.

One grievance went to arbitration during 1987-88. This grievance, from a staff member, was denied. Another is pending which involves the Public Service Commission. Relations with the union have been good.

The Library Certificate Programme has continued and the Technical Processing segment was offered for the first time in January, 1988. The number of students enrolled now stands at over 100, of which appproximately half are from the Newfoundland Public Libraries Board. The certificate, arranged through Continuing Education at MUN, will develop further to include Leisure Reading (1988), Children's Literature and Programming (1989), Computers and Libraries (1989), Science 1000 (1989) plus further credit courses. Although no funding to subsidize Public Libraries Board

students was available from the Public Service Commission for this or last year, a further application will be made for 1989-90.

The Staff-Management Committee continued to meet regularly to discuss routine and health and safety issues. Professional staff also met regularly for meetings of an administrative nature and to discuss changes to the Local Librarians' Manual, Talking Books Collection, Stock of Regional Resource Library, Newsletter and Last Copy Fiction Collection. New local staff received orientation at regional headquarters, but there were no regional workshops this year because of a lack of finances. Some staff took advantage of courses at MUN in a variety of subjects and also at day courses run by the Public Service Commission, Statistics Canada, etc. Several professional staff attended CLA, in Vancouver, in June and APLA in the spring of that year.

Judy Escott returned from Dalhousie School of Library and Information Science with an MLS to become librarian at Mount Pearl. She had attended Dalhousie through the Personnel Planning Programme of the Public Service Commission.

A large number of retirees accounted for approximately 170 years of service to public libraries in the province.

The year 1987-88 has been one of stability in staffing with few vacancies, but of change because of re-classification and unionization of local library staff. There has been a continuing interest in the educational opportunities open to staff.

During the past two years, there has been a move towards more centralization of matters involving unionization and payment of staff from St. John's. This year various administrative routines for local libraries will be centered in the regional headquarters to give regional librarians a better idea of what is going on in their regions.

In 1988-89, attention will be given to seriously looking into the setting up of a Human Resource Planning Committee, to develop a Human Resource Plan for the staff within the Public Libraries Board. This committee would outline the various areas of priority so that a concentrated effort can be made to deal with any item of staffing as diverse as training needs assessment, orientation and data banks of employee information. There are two committees of this type within Government which seem particularly suitable for organizations which are well distributed geographically across the province.

PROVINCIAL SERVICES

There are three services which are provincial in scope and which report directly to the Provincial Library Board. They are Provincial Books-By-Mail, Provincial Reference and Resource Library and Technical Services.

Provincial Books-By-Mail:

The most important development this year was the implementation of the automation plans for this department. The computer was installed in October and a week's training was completed. The emphasis from November to January was to enter the newest titles into the databases. When the new catalogue was distributed the end of January, all the titles listed were on-line and circulation to Central Region was automated, only a few weeks off the schedule outlined last year. Labrador and the Northern Peninsula will receive the new catalogue in September and then all circulation and statistics will be kept using the computer.

The computer is a real boon and has significantly cut down the time spent on paperwork. However, in the short-term it has increased the workload. Two week-long training sessions have been held during which regular duties were given low priority. In addition the time spent to input the titles and become familiar with the programs slowed the completion of regular circulation duties. It should be mentioned that the road to automation is not smooth. The software is in the testing stage and so more than a few bugs have had to be chased down. The reporting module, for example, arrived in February and refused to compile the statistics as of the 7th of March. Since June 10, it has been working though there are still some difficulties with the overdue notices.

It has been a busy and challenging year. Circulation was 45,615 books, with 30,472 being distributed in Central Region and 15,143 in Labrador/Northern Peninsula. This is down from last year's 59,852 books, 38,555 to Central and 21,297 to Labrador/Northern Peninsula. Subjectively though it has been as busy.

Staffing makes a great difference to the circulation figures for this department. Last year savings in catalogue production sponsored several weeks of overtime during the peak circulation period. This translated into more repeat orders and hence higher circulation figures. The less time an order stays in a backlog file, the more that patron will reorder. Most patrons borrow between the months of January

to April, and once school closes demand slows. The computer is speeding the time spent signing the books in and out; however, the time it takes to pick up the orders of books, parcel the orders and reshelve incoming books is a constant which will continue to place a ceiling on the volume of circulation attainable in a set period of time.

With the advent of the computer, further training in the basic operating system was needed and both Ruth Taylor and Elaine Morton have successfully completed a night-school course on MS-DOS. Other staff members plan on completing this course in the coming year and formal training for the word processing package is also planned. Ruth, Doreen and Elaine have completed a computer run tutorial on the fundamentals of the Work Perfect package and it is well used. Most correspondence is typed using it, and I am composing the annotations for the 1989 catalogue at the terminal which is faster and more efficient than any other method. An added benefit has been discovered. The 1989 catalogue can be typeset directly from a floppy disk generated by our computer. This should aid accuracy, save time and hold the line on cost increases.

Over the coming year, improvements are promised for the library software. We look forward to the time when the automated system is familiar, as well-known as the manual system in its benefits and limitations. Of course, the ultimate purpose of our endeavors is to extend library service in both quality and service area. This goal is always before us, and we look forward to achieving another step towards it over the coming year.

Provincial Reference and Resource Library

The fiscal year 1987-88 proved to be a busy period with the total number of requests showing some increase over that of the previous year which had also been very busy. The one dramatic change was the more than 40 percent increase in the use made of the Newfoundland materials. Part of this huge increase was due to research being done by a patron in preparation of a bibliography of the Newfoundland newspapers.

Apart from the normal daily work of the library, two bibliographies were prepared for the public libraries in the system; twenty-two classes or groups, ranging from junior high students to adults, visited the library; two surveys of in-library use of library materials were conducted, the first in early November and the second in early February; copyright instructions were posted on the public photocopier; certain

changes in interlibrary loan procedures were developed which may make material available to patrons more quickly; several staff attended Statistics Canada Workshops, one in April on the 1986 Census and the next in November dealing with the 1991 Census; three senior staff attended the APLA Conference in Saint John, New Brunswick; the Provincial Reference librarian was given time to attend CLA Conference in Vancouver while she was on holiday there and senior staff participated in a resource sharing meeting held by the National Library of Canada, in St. John's, in September, 1987.

The microfilming of Newfoundland newspapers being done jointly with Memorial University continued; donations to the Last Copy Fiction Collection were sorted, with 1,490 titles being added to the microfiche catalogue this year and the Multilingual Service of the National Library continued to be used. As the Provincial Reference and Resource Library is the distribution centre for the Multilingual Service in the province, it is able to supply collections of books in various languages to any public library in the province. This year works in the Portuguese language were sent to Labrador City Public Library and collections in Dutch and German were shipped to the Happy Valley Goose Bay Library.

The survey on public use of the library in the evening periods, which had been made upon request by the staff for shorter evening hours, was continued and analysed in the late fall. As a result of the findings the Board has agreed that the 8:30 p.m. closing could be extended in September, begin earlier in June each year and also be followed during the Easter school holiday as the library has been doing at Christmas. Any reaction from these changes will be analysed and acted upon as necessary.

In order to provide more space for current periodicals, some little-used titles and some early files of unindexed periodicals were removed from the collection. Also, all duplicate copies, which had been held in case of future need, were removed. In the vault, the shelving of second copies of Newfoundland books on top of the nine feet high newspaper stacks began. Books placed on these shelves will not be needed for use in the near future. The reorganization of the Newfoundland Newspaper Collection could not be completed as the space for the shelving had to be used temporarily for other purposes.

Through the generousity of Dr. John Black and the University of Guelph, the library has been using one of Dr. Black's computer programmes to index the Newfoundland newspapers,

mainly the Evening Telegram. However, in June 1987 he informed us that the University was changing all its computer programmes and that he would help the library find a new programme for the Index. As there existed a blacklog of partly completed forms for the present system, strenuous efforts were made to try to complete as much as possible before the cut-off date, which has been extended by July 31, 1988. Also the indexing of the Diocesan Magazine and the Newfoundland Churchman, which is being done through make-work projects obtained by St. Thomas' Church, was completed and a print-out will be given to the Anglican Church as agreed.

A grant of $5,000.00 was received through the Arrangement and Description Backlog Reduction Cost-Shared Cooperative Programme of the Canadian Council of Archives, making it possible to organize part of the Newfoundland Photo Collection. Each photo was listed by subject (or subjects) separately on cards which are large enough to hold a contact print if one is available and filed aphabetically. Each photo was placed in an acid free envelope and filed in acid free boxes. The negatives also were listed and placed in envelopes of archival quality. As only part of the collection has been dealt with, application for another grant for the coming fiscal year has been made. To be eligible for this programme the library has to make an equal contribution of either funds or staff time and supplies. Consequently, $5,000.00 was the maximum that could be requested.

An application for a Soiree'88 Grant to frame some of the rare Newfoundland maps for display was rejected.

The library accepted an invitation to become a member of the Newfoundland and Labrador Council of Archives with the Provincial Reference Librarian as its representative on the Council.

Early in 1988 a proposal from the University that a conservation facility be set up in the Queen Elizabeth II Library sponsored jointly with the Provincial Reference and Resource Library, was accepted in principle by the Newfoundland Public Libraries Board. This programme would be similar in many ways to the joint microfilming project and would provide a qualified person to do repairs on library materials. Some equipment has already been purchased by the Provincial Reference & Resource Library and it is hoped that funds will be available to fully participate in the programme in the coming fiscal year.

Also the Provincial Reference librarian, representing the library, was a member of the Conservation Policy Committee of the Newfoundland and Labrador Conservation Association. The

Committee drew up for the Association a proposed Conservation Policy which will be passed on to the Department of Culture, Recreation and Youth as a suggestion to help with a possible provincial plan.

Finally, although the 1987-88 fiscal year was a successful period, the old problem of insufficient funds for book and periodical purchases continued. The rapidly increasing prices of both books and periodicals more than wiped out the small increase that had been budgeted for the fund for library materials so that the actual number of works pruchased decreased by almost 7.3 percent over the previous year. Also, in order to increase the number of titles added, only three copies of certain Newfoundland books were purchased instead of the five copies as recommended in the Collection Policy. Fortunately the library received some very useful donations including a substantial number of works weeded from the collection of Gosling Branch Library. However, if Provincial Reference and Resource Library is to continue to fulfill its role as a resource library in the Public Library System, the fund for library materials will have to be increased substantially.

PROVINCIAL REFERENCE AND RESOURCE LIBRARY
STATISTICAL REPORT

		1987-88	1986-87
1.	REFERENCE QUESTIONS FROM ALL SOURCES:		
	Newfoundland	7,721	7,196
	General	14,948	15,049
	TOTAL	22,669	22,245
2.	MATERIALS USED IN LIBRARY:		
	A. Newfoundland periodicals, newspapers, books, pamphlets, etc.	33,441	23,721
	Newfoundland Microfilm	2,399	2,062
	TOTAL NEWFOUNDLAND MATERIALS	35,840	25,783
	B. General periodical and newspaper (from basement & vertical file)	17,445	17,897
	General Microfilm/Microfiche	208	187
	TOTAL	17,653	18,084
3.	CODING SHEETS ENTERED ON COMPUTER:	13,816	5,523
4.	INTERLIBRARY LOANS (i.e. loans made outside the Nfld. Public Library Services)		
	Materials Requested by Library	986	995
	Materials Requested from Library	462	368
5.	LOANS WITHIN THE NEWFOUNDLAND PUBLIC LIBRARY SERVICES:		
	Number of Requests Received	4,416	4,373
	Number of books, etc., Sent	7,681	9,033
6.	MATERIALS CIRCULATED DIRECTLY:		
	Newfoundland	293	371
	General	1,396	1,471
	Multilingual	2,235	2,691
	TOTAL	3,924	4,533
7.	Class/Group Visits	22-715	19-727
8.	Visits to the Library	37,150	40,518
9.	In-Library Material Use	149,000	--

Technical Services

At the end of 1986-87, there were approximately 105,000 titles in the COM catalogue. While we received three cumulative catalogs from Utlas last year, the increasing size and cost of the COM have necessitated a change in its frequency. In 1988-89 we will receive an annual COM plus five cumulating supplements.

The number of library materials processed in 1987-88 remains low at 38,764. We cannot expect any improvement in this figure without significant increases in the budget for library materials.

During the year, we continued to add retrospective titles from the Provincial Reference and Resource Library and from adult non-fiction collections in St. John's, Corner Brook and Grand Falls. We cataloged 558 titles by mail; and 137 titles were added for the Churchill Falls School Library.

In addition to the three catalogs, Utlas produced 1,278 shelf list cards for titles in the Newfoundland Reference Collection. Old editions of the COM are being sent to several new locations: Central Community College in Grand Falls, Lewisporte Community College, Sir Wilfred Grenfell College and Government Services Library, Prince Edward Island.

We completed a review of all subject headings in the subject COM catalog in an effort to update and standardize headings. Such a review was necessary because we do not use the Utlas Authorities Facility which allows for online verification of subject headings. We also consolidated the fiction and non-fiction name authority files.

The Department participated in a six-week back-to-work program sponsored by the Rehabilitation Department of the Workers' Compensation Commission. This was designed to prepare Ruby Williams for gradual re-entry into the work place; it was very successful.

Roma Guy prepared a manual covering order and receipt procedures for the Order Division of the Department. Sharon Wecks completed an on-the-job training session in St. John's City Library. Gordon Wade and John Griffin successfully completed courses for the Certificate Program in Library Studies.

Technical Services
STATISTICS 1987-88

	1987-88	1986-87
NUMBER OF VOLUMES PROCESSED		
Region or Department		
Avalon Region	5,743	5,383
Bonavista-Burin Region	2,607	2,861
Central Region	5,803	6,213
Gander Region	4,209	4,252
Labrador-Northern Region	2,866	4,036
Reference & Resource Library	4,907	3,253
St. John's	5,056	6,818
Western Region	7,573	6,644
TOTAL	**38,764**	**39,460**
NUMBER OF TITLES		
Non-fiction	7,427	7,126
Fiction	4,925	4,736
TOTAL	**12,352**	**11,862**
Non-fiction Adds	3,309	4,836
Fiction Adds	3,328	3,162
TOTAL	**6,637**	**7,998**
DISCARDS FROM COM		
Region or Department		
Avalon Region	51	514
Bonavista-Burin Region	57	29
Central Region	521	168
Gander Region	161	150
Labrador-Northern Region	32	53
Reference & Resource Library	108	80
St. John's	2,000	2,325
Western Region	186	261
TOTAL	**3,116**	**3,580**

	1987-88	1986-87
DISCARDS FROM OFFICIAL CATALOG		
Region or Department		
Avalon Region	--	37
Bonavista-Burin Region	--	--
Central Region	13	12
Gander Region	32	72
Labrador-Northern Region	--	16
Reference and Resource Library	254	366
St. John's	816	338
Western Region	36	313
TOTAL	1,151	1,154
LOCATION CHANGES		
Region or Department		
Avalon Region	114	119
Bonavista-Burin Region	46	40
Central Region	120	38
Gander Region	74	57
Labrador-Northern Region	91	133
St. John's	190	507
Western Region	61	74
TOTAL	696	968
RECON		
Reference & Resource Library	1,207	1,285
Reference Fiction(Last Copy)	1,490	302
Other	1,378	2,187
TOTAL	4,075	3,774

UTLAS DATA BASE SEARCHING

	In Data Base	Not in Data Base
Non-Fiction	91%	9%
Fiction	91%	9%

REGIONAL REPORTS

There are six regions in the province serving one hundred and one (101) libraries, excluding the City of St. John's. The number of libraries in each region varies from twenty-two to nine.

Avalon Region:

The year 1987-88 has seen the building and completion of the Avalon Resource Library/Mount Pearl Public Library. It is a very functional, spacious library that will provide the facilities to give a better service to the Region and the town for many years to come.

Circulation is up in the Avalon Region by 3 percent this year, 298,056 as compared to 288,537 in the previous year. Eight libraries showed considerably higher circulation, while others had slight decreases.

The appointment of a regional resource librarian was a very significant move in the Region. Judy Escott has been appointed to the librarian position and is working out of the new library at Mount Pearl. The interlibrary loan position has also been transferred from the regional headquarters in Harbour Grace to the resource library at Mount Pearl.

The changes at headquarters have resulted in some rearrangement of duties and additional responsibilities with the headquarters staff handling annual and sick leave documentation for staff in local libraries.

Books-By-Mail service to seniors, the Coast Guard and miscellaneous deposits totalled 1,901 for the year. We also supplied 92 requests to schools, down from 111 last year.

Interlibrary loans were up slightly from 4,541 in 1986-87 to 4,709 in 1987-88, a 3.6 percent increase.

During the year, 5,899 books were added to the Avalon collection and 1,015 were discarded. Of the 5,899, 1,184 were donated and 4,884 purchased. It is very clear that the ever-increasing cost of books is beginning to show in the number of books purchased; for example, 1985-86 - 6,477; 1986-87 - 5,722; 1987-88 - 4,884.

During the year the Provincial Library Board undertook a review of the hours of opening of all public libraries in the province, with a view to a more equitable distribution of hours. The result for the Region was an additional 27 hours per week. The Region is very grateful for these additional hours.

Registered borrowers have increased significantly during the year. From 16,321 in the previous year to 18,413, an increase of 12.8 percent.

Overall it was a successful year showing increases in circulation, registered borrowers and interlibrary loans. Also, the opening of a new regional resource library.

Bonavista-Burin Region:

The past fiscal year has been fairly eventful and on the whole, quite a successful one.

Circulation of all materials rose slightly, increasing one percent to 167,634. Three libraries had large increases, Clarenville 18 percent, Fortune 19 percent and Garnish 34 percent, while two libraries showed large decreases, Arnold's Cove 18 percent and Marystown 26 percent. In both cases, the decline seemed to be due to a sharp drop in the use of juvenile non-fiction and picture books.

One of the goals of the Region's Five Year Plan was to have 30 percent of the population served, registered at the libraries by 1987-88. Although the number of registered borrowers rose from 8,306 to 9,302, this represents only 24 percent of the population served.

Two surveys conducted during the year allowed us to estimate the use of materials in the libraries at 237,100, and the number of people visiting the libraries at 83,200. Librarians were more active compared to last year, offering 120 programmes, such as story hours and crafts, at which 2,159 people attended. This is an increase of 70 percent over last year. More students visited the libraries, 3,498 compared to 3,002 last year.

As in previous years, th largest libraries in the Region made most of the interlibrary loan request, and they also supplied most of the books which were loaned. There were 794 books ordered from the microfiche catalogue, an increase of 2 percent and 835 books were loaned. Our Region supplied about the same number of books to other regions as we borrowed from them.

There were 546 requests sent to the regional headquarters, which was able to answer 41 percent of them. This is down from 62 percent last year and seems to be due to the particular types of magazine and newspaper titles which were asked for this year.

Only 3,022 books were bought in 1987-88, which is 632 less than last year, despite the fact that we actually spent more money on books this year. The total bookstock rose 6.5 percent, to 82,437. This year each library received less adult fiction for permanent stock, with more of the book budget being spent on the exchange collection. To maximize the use of these new books, the exchanges were increased from 150 to 200 books per exchange.

There were many staff changes and injuries this year, particularly at the regional headquarters and library in Clarenville. One staff member was off eleven months with a broken hip, another with a knee injury, while one library clerk resigned in January and the other one left at the end of the year after having suffered a stroke. In Arnold's Cove, a new librarian took over after the resignation of the previous one.

There was no Library Week this year, since it was transferred from November to April; however, children's author Camilla Gryski did visit the Southern Harbour Library in November, for Children's Book Festival Week.

The Garnish Library moved to better, although not larger, quarters in their town council building, and the interior of the Bonavista Library was improved with the addition of a circulation desk and new shelving. Several library boards have continued to raise money on their own to improve their libraries, and a number of librarians have been taking certificate courses to improve their skills and knowledge.

Apart from the declining book buying power, 1987-88 could be described as a year in which the Region's libraries held a steady course, due to continuing efforts of local boards, local librarians and regional staff.

Central Region

The past year, 1987-88, saw a number of developments which undoubtedly will change the Newfoundland Public Library Services and the Central Region. On March 1, 1988, a union contract (retroactive to October 14, 1987) was signed between the Public Libraries Board and the Canadian Union of Public Employees, representing the local librarians. Twenty-four librarians in the Central Region were affected. Sixteen, as a result of the contract, are being paid at the Community Library Technician I rate and eight at the Community Library Clerk rate. In most, if not all, cases, it represented an increase in salary. For many of them, it brought additional benefits and because vacancies cannot be filled by the local boards alone and all leave is approved by the regional librarian, there may be greater uniformity throughout the Region and the Newfoundland Public Library Services.

Another major development which took place during the year was the re-alignment of local library hours, based on the activity in various libraries. Libraries where hours were to change as a result of increased or decreased activity were notified on February 1, 1988. The re-alignment was to make things more equitable and will be reviewed every two years.

Circulation in the 19 libraries decreased to 282,038, from 286,900 the previous year. Increases occured at Baie Verte, Harbour Breton, Grand Falls, La Scie, Norris Arm, Point Leamington and Robert's Arm; the other twelve libraries experienced decreases with the most noticeable occurring at Bishop's Falls, Gaultois, Harry's Harbour, Hermitage, Seal Cove, Sop's Arm and Springdale. There are no obvious reasons for a large increase or decrease except at Harry's Harbour where, during the past year, service was interrupted somewhat during the construction of the new library.

Items borrowed on interlibrary loan in the Region remained much the same, with a total of 3,213, compared to 3,211 a year ago. The total for items loaned was up to 2,089, from 1,765 a year ago. As mentioned in my report last year, the interlibrary loan numbers are up for items borrowed mainly because at the regional office, we continue to send librarians information for their vertical files and because librarians continue to make greater use of the microfiche catalogue. Grand Falls is the library making greatest use of this programme and this is what one would expect, considering size, book stock, population served and staff hours. Also, many smaller libraries which are major borrowers. Again, like last year, there is some concern about the use of the interlibrary loan programme in Springdale, Harbour Breton and Harry's Harbour. Those interlibrary loan statistics are our most verifiable and have remained relatively consistent over the past few years.

Both circulation and interlibrary loan statistics are easily measured because we have clearer definitions and they are measured throughout the year. Reference queries have tended to fluctuate more; this may be due to different definitions or a counting from memory at the end of a particular time period. Annual in-library use of materials still suffers from different interpretations and projections based on a survey time of two weeks. The annual visits statistic also suffers from projections based on a survey time of two weeks. The new statistics this year are library group visits and we've listed those as estimates because they are not based on a full year of record keeping; however, unlike in-library use of materials and annual visits, next year they will be kept for the full year.

As statistics get looked at more and more seriously as indicators of library activity, it is essential that librarians be consistent and uniform in recording them. A few librarians are taking advantage of courses being offered on the "Library Certificate Programme" and there is a great deal of interaction between local librarians and the staff at Central Region. Yet a workshop for local librarians is badly needed to co-ordinate and make uniform and consistent our efforts to serve the public.

In 1987-88, different libraries and library boards continued their efforts at publicity. The Bishop's Falls library is particularly good at reaching out to various groups within the community, particularly the children. The librarians at Robert's Arm and St. Alban's also deserve mention for their involvement with children's programmes. During Children's Book Festival Week in November, writer O.R. Melling visited the libraries at Buchans, Windsor and Botwood to discuss her works and writing in general. The promotional dinosaur kit - an effort of the Region to draw more children to the library - has been distributed and was and still is being given to each library on a monthly basis. The local library boards at Baie Verte, Harry's Harbour, St. Alban's and Springdale, among others, have been very active in promoting their libraries.

At Harry's Harbour, the local board received over $80,000 in Federal Government grants and constructed a new library, which was officially opened on January 22, 1988. In December 1988, the library at St. Alban's moved into new premises in the new town hall, which had been in construction for some time. The town council at Buchans is, at present, carrying out extensive repairs to the library, with the aid of another Federal Government grant. A number of local boards in Central Region wrote to the Minister of Culture, Recreation and Youth last fall in support of the brief presented to the

Minister on September 15, 1987, and the Press Release of September 30, 1987, which asked for more money for library materials and outlined the reasons why more was required.

The past year has again been a difficult one financially, but this is not unusual. We continue keeping traditional statistics and continue to add new ones. They are all designed to show the activity that is going on in the various libraries. We have to work toward consistency and uniformity when keeping them. In order to communicate effectively, more workshops, conferences and visits are needed and to this end, more funds are needed.

So the main thrust of this report has been that although we have been successful statistically during the past year, we need to be constantly vigilant concerning statistics and this can come only through greater communication which requires more funding.

GANDER REGION

There is very little change in statistics this year from last year - slight increases and decreases are noted in all areas. Circulation of materials is down marginally, despite the fact that when visiting most branches and talking to the staff throughout the year, the libraries seemed to be busier than ever. To me this could imply, as stated in a previous annual report, that our libraries are experiencing more in-library usage than borrowing of materials. Students view our public libraries as resource centers for curriculum-supported materials. Many branch librarians report that they are inundated by students in the evenings doing extensive research, yet never borrowing one item. They photocopy the information or use it in the library. Perhaps we should be recording with more depth and accuracy the daily in-library use of all materials in our branches. Such year end figures may provide better insight in the direction the function of our libraries are taking.

Interlibrary loans figures fluctuated from one branch to another, showing some branches to have doubled their service to their patrons, while others had no significant increase at all. This is still the most important service we offer to our public and it is improving each year.

Many branches this year gave attention to their registration of borrowers files in an attempt to keep figures accurate. I believe our registration figures to be very accurate this year, as on-going training at the local level have shown all staff how to maintain their files properly.

The Region acquired 3,936 catalogued volumes last year. Updating the reference collections of all branches was completed with all 18 branches now having the latest edition of World Book Encyclopedia. Many branches also requested and received new editions of almanacs, dictionaries and atlases. Over 500 paperbacks (uncatalogued) were purchased and allocated to branches. The magazine collections of all branches were revised slightly with the goal in mind to cut back on the duplicate number of crafts magazines, and offer other magazines of a more research/information base in nature, since students are requiring more current information all the time. The periodical collection at the Regional Resource Library was expanded to meet a growing demand for a variety of current information

Approximately 2,325 titles were discarded from the branches and our regional stock.

The year started off on an excellent note as the Gander Public Library and our Regional Headquarters relocated into our new, present facility. Needless to say, it was a major move which required more time, energy and people than we anticipated. The actual move and reorganization of the public library and the Regional Headquarters was completed over a period of five weeks. Both the staff and public are enjoying the improved facilities.

Late last year the local board at Greenspond decided that a new library building was in order for their community. They were successful in obtaining a Federal grant, under Section 38, of $47,000. With the Regional Board contribution of $7,200 and funds raised at the local level, the new building is hoped to be completed by September, 1988.

This year again, we provided only individual book loans and research services to patrons in Herring Neck, Virgin Arm and St. Brendans. Several boxes of discarded fiction were sent to the Birchy Bay volunteer library and to a school in Port Hope Simpson upon request.

Monthly reports from the branches indicate a variety of on-going programs and activities throughout the Region. All branches were caught by surprise to find Newfoundland Library Week moved from the traditional month of November to April and therefore, some regular PR activities never materialized.

The Region received a small Federal grant ($400) enabling four branches to participate in Canada Day celebrations. The theme chosen was "Libraries: Close Encounters of the Canadian Kind", which was aimed at promoting Canadian children

writers in our libraries. Activities held at Gander, Twillingate, Centreville and Gambo were successful and funfilled.

One again, I would like to thank everyone involved in our Regional Library System for their dedication and continued hard work, which makes our public libraries a growing concern in all communities.

LABRADOR/NORTHERN REGION

The past year was another of continuing improvement and change in the Labrador/Northern Region. Local library staff worked hard to meet the needs of their patrons, attract new people into their libraries and expand the amount of programming offered to all. Last year also marked a quarter century of public library service in one community and a new beginning in another.

Five communities within the Region had visiting authors give book talks in their libraries. As part of National Book Festival in April 1987, the Melville Public Library hosted readings by Ted Harrison, Betty Walterton, John Green and Ellen Obed. Later in the year Robert Malcolmson, of Queen's University, Kingston, gave a very different type of talk at the Melville Library on his recent book Nuclear Fallacies.

For Children's Book Festival in November, Camilla Gryski and O.R. Melling visited four of the Region's libraries. Gryski, the author of three book on string games, entranced children and adults in St. Anthony and Port Saunders with her stories illustrated with string figures. In Churchill Falls, O.R. Melling gave both school and public readings. She is currently developing a book from her images of Churchill Falls and its underground power station. Melling completed her Book Festival tour with a public reading at the Labrador City Library.

Aside from the two major book festivals, Larry Jackson gave a book talk in North West River in May, for its third-anniversary open house and Ed Kavanaugh visited Churchill Falls last February.

Labrador City, Churchill Falls and St. Anthony all continued their regularly scheduled story hours. In early 1987, Wabush experimented with a French language story hour. Last year they expanded this activity by having half-a-dozen story hours keyed to seasonal or holiday themes (eg. Hallowe'en). These story hours were primarily advertised through the

schools' French Immersion Programs and were well attended. More recently, the Labrador City Library also started a French story hour on Saturdays with the assistance of the local Canadian Parents for French chapter.

Overall circulations rose by 6.9 percent, from 140,828 in 1986-87 to 150,536 in 1987-88. Both sets of figures include the Region's affiliated libraries in North West River and CFB Goose Bay.

Overall, interlibrary loans jumped by more than 50 percent for the number of items borrowed and 25 percent for the number of items loaned to other libraries last year.

Churchill Falls, Labrador City and St. Anthony continued to be the busiest borrowers/lenders in the Region. Wabush last year made markedly more use of ILL than in 1986-87. Cartwright and North West River also made good use of ILL to supplement their small permanent stocks of books. Other libraries, however, are taking little or no advantage of what this service can offer their patrons. The regional office's emphasis on using ILL last year was effective - to a degree.

The increase in the number of items loaned out is a firm indication that more public libraries across the province are using ILL to back up their own collections.

Only ten communities in this Region have access to a public library or one of the affiliates. Individuals elsewhere can use Books-By-Mail (located in Grand Falls) which prints a book catalogue once a year. For any book not in this catalogue an individual can write to the regional office in Labrador City. Last year the regional office handled 263 such requests from people in small communities. For a second year a letter was mailed to all 65 school principals within the Region reminding them of how the public libraries can assist students with research assignments. The regional office subsequently handled 79 such school requests from communities without public libraries. Of these 55 requests were filled by using the Labrador City library, the remainder being forwarded to the Provincial Reference Library in St. John's.

It was another successful year for the Region's libraries. More people are using their public libraries. More programs of different types are being used to meet community interests - or to stimulate them. One library celebrated its silver anniversary while another, by moving into new quarters, is virtually a new library.

One of the tasks for the new year will be to publicize library service to make every library an active centre of its community. The goal of providing library service to the public throughout Labrador and the Northern Peninsula remains unchanged.

WESTERN REGION

The year 1987-88 has been one of many adjustments and changes, especially in personnel policies and procedures. With the signing of the first contract with all permanent part-time employees, much information has had to be processed and re-processed. It has been a struggle to keep all normal routines running smoothly, as we are faced with so many changes, but when I look back to some of the difficulties encountered when we were introducing the microfiche catalog and rotating stock, it gives me the courage to hope that "this too, will pass....".

This year, too, the Newfoundland Public Libraries Board reduced our total staff hour allotments by approximately 35 hours per week, effective April 1, 1988. We shall be watching closely in the next year to see what effect this will have on our entire operation.

Once again, our local boards have performed the miracle of the loaves and fishes and have come very close to covering their basic allowable operating expenses with the monies we provided, overspending on these items by about $4,400, or 6 percent. Overexpenditures and other non-allowable expenditures, such as library materials and locally funded photocopiers, were covered with locally raised funds and municipal grants.

Registration is up by 9 percent over last year. I have revised our population figures in accordance with the 1986 Census, but figures for several of our rural areas were not yet available and remain to be confirmed by Statistics Canada. We are now reporting populations for the entire areas served by our joint-services, as this more accurately reflects the way these services operate, i.e. by students taking books home to their families via the school buses, and is consistent with the new criteria for areas designated as appropriate for joint-services.

Book circulation continues to decline, being down by about 5 percent from last year, and 12 percent below our peak year 1983-84. Magazine circulation has declined by 3 percent. Circulation of records and tapes is now almost one-third of what it was in 1981-82, due to no materials having been

purchased in that format since 1983-84. In 1988-89, we do plan to acquire some materials in video format, although it will mean reducing book purchases somewhat. The decline in circulation of children's books is another indicator that more attention will have to be given to the purchase of children's books the coming year. There will have to be a reduction in new books purchased for rotating stock.

The figures show an increase from 6,374 to 9,045 in books allocated to the branches. However, only about 6,900 of these were actually new acquisition (5,650 last year), the actual increases coming in the form of re-allocations of older books from one branch to another (1,045) and donations (244).

The total number of interlibrary loan transactions has increased by 4.7 percent, from 6,748 to 7,063. Some changes in patterns of use have been observed. Failed attempts to borrow have either increased by 227 percent or are now being recorded where they were not before, more likely the latter. They now account for 7 percent of all attempts to borrow - last year it was 3 percent. We also note an increase in the number of subject requests and/or title requests sent to the Provincial Reference Library, and a decrease in the number of items we are supplying to branches outside our Region via the Provincial Reference Library. Of materials successfully borrowed, 49.5 percent came from within the Region; from other regions or library systems came 50.4 percent. Of our successful loans, 46 percent were made to our own libraries and 54 percent were made to libraries outside the Region.

Approximately 25 newspaper articles and photos have been added to our clippings book this year. In addition, Lynne West's weekly column in the Western Star and the Channel Port aux Basques staff's column in The Gulf News continue to appear. Our CBC radio spot "Cover to Cover" has been discontinued and I am now doing a weekly interview on CBC's Radio Noon. I should add that we have had excellent coverage from the media in raising public awareness on the sorry state of the library materials budgets.

We had two children's authors on tour in the fall - Ed Kavanagh, who appeared in Daniel's Harbour, Deer Lake, Corner Brook and Burgeo, and Camilla Gryski who was featured at the Corner Brook City Library and the St. George's library during Children's Book Festival Week. Both these tours were very successful and drew good media coverage, including a front page cover story from The Northern Pen for the Kavanagh tour.

Library symbol flags are being flown outside or displayed inside all our libraries this year, and we are beginning to investigate the possibilities offered by a local supplier of styrofoam logo products.

ST. JOHN'S LIBRARY SERVICES

The St. John's Libraries have been used steadily during the year for borrowing of materials and obtaining information, by persons coming in to read or study and by children from birth, when their parents brought them so that they would "grow with books" from the beginning, to teens participating in various programmes.

Registered borrowers have increased by 4,789 to a total of 14,148 - still too low for a city this size but persons having easy access to the Queen Elizabeth II Library at MUN for many materials may have some affect on public library use. Because of the population flow in St. John's, borrowers are registered annually so the figure reflects only the use within the current year; whereas, in other libraries in the province membership is for a two-year period. Although the percentage of the population borrowing books is low, the average annual circulation of 27.6 items per registered borrower is high. These figures do not reflect the number of people who visit the library to read on the premises but who never borrow - this is particularly evident at the A.C. Hunter Libraries on Sunday afternoons in winter months.

If St. John's readers followed the advice of Emerson to "Never read any book that is not a year old" their demands could be more easily satisfied. Long waiting lists for current books and "bestsellers", also for practical "how to" books and insufficient funds to duplicate heavily or replace overdue items patrons would not return, disappointed some readers when requests could not be met quickly. It is hoped that the new policy of billing a person quickly for the replacement cost of items not returned in response to an overdue notice will help alleviate that problem. Of adult books withdrawn from stock, 14 percent were overdue items borrowers would not return and 3 percent were "missing", presumed stolen.

All libraries report that more new books are needed to increase circulation - this will be difficult to achieve if only 13 percent of the budget is available for library materials and book prices keep rising steadily, plus the predicted additional 15 percent to meet the business transfer tax. A much larger budget for library materials will be required to retain the present level. We now are being asked for videos for practical information in place of the "how to" books for certain subjects as some publishers are producing them simultaneously.

An annotated list of titles in the Talking Book Collection was printed and distributed to public libraries and audio book users throughout the province in December. Stock will meet the immediate needs of new users but is inadequate to provide variety or enough books for long-time borrowers.

Funds are needed to buy more talking books which cost anywhere from $25.00 to $125.00 per title, depending on the number of cassettes required for each.

A committee was formed following a record library survey last fall to review policy and make recommendations to the board. In March the board decided that the collection of cassettes should be expanded, but there would be no further purchase of records which so quickly get scratched or damaged. The implications on the service and budget and related problems that could occur if compact discs were provided are being studied.

Each branch received four exchange collections during the year. These provide a wider selection of books than would be possible for permanent stock and were well used by readers.

Young Adult Collections were fairly well used everywhere by young teenagers; the most popular materials being paperbacks and magazines.

Two annotated booklists were poduced: "New Additions" and "The Holocaust, stories of courage and survival for young people".

The Parenting Collection which is housed in the Children's Library continues to be very popular especially with parents of very young children. A survey of the collection was conducted in the fall of 1987. The results showed that most users were pleased with the collection, the only complaint being that the books were not available for loan. The A.C. Hunter Adult Library does have at least one circulation copy of each book in the Parenting Collection but the survey results indicate that we need more copies of some titles.

During the year we requested 210 more books from libraries outside St. John's than in 1986-87 and other libraries asked us for 37 more than last year. We received 92 percent of the items we requested but were able to satisfy only 83 percent of those requested from us.

An annotated booklist on gardening was produced and another "Small and Large Business" is in preparation.

The reader's advisors gave many school class and adult groups tours of the A.C. Hunter Library and informed them of the various services available. They arranged a variety of displays, some relating to special topics such as censorship, some general.

Promotional visits were made by the reader's advisors and Home Reader Service staff to some new apartment buildings for seniors and routes revised to accommodate new borrowers.

Persons using this service are the most vocal in their appreciation of the library and availability of books, and form the highest percentage of readers who give generous donations to the library.

The past year has been an active one in children's services. Beginning October 1, 1987, children's borrowing limits were increased from 4 to 6 books per child. This seemed to have a positive impact on both the A.C. Hunter's Children's Library and the Michael Donovan Library whose circulations have increased over the past year.

Due to this increase in circulation, the lack of a separate children's activity room and the demand for table space to do homework assignments, after school activities at the Michael Donaovan Library have been reduced during the past year. The Children's Library has also found it necessary to curtail children's programming, particularly in the summer months and during school vacations. While it is unfortunate that this has had to occur during these periods, it has become necessary as a result of demands on experienced children's staff to cover for maternity, union and annual leave in other library departments.

The Marjorie Mews and Gosling Libraries have not only maintained the amount of children's programming they do, but have, in many cases, increased programmes. While Marjorie Mews has a very large number of nursery school visits and Gosling has successfully increased its number of after school programmes, both have had a decrease in children's circulation. In the case of the Marjorie Mews Library, it would appear that their patrons are using the A.C. Hunter Children's Library to borrow books. The drop in children's circulation at the Gosling Library is a trend which is likely to continue with the overall decrease in children living in the downtown area.

For the Children's Librarian it has been a busy and fulfilling year. Numerous contacts have been made with daycares, schools and parent-teacher groups. As a result of this, she has spoken to a number of different schools and associations about children's books and library services. Storytelling sessions aimed at specific exhibitions were done at the Newfoundland Museum and the MUN Art Gallery. She had the pleasure of making numerous contacts in the city and province while serving on a Committee of the Children's Literature Round Table which was instrumental in establishing the first Canadian non-fiction award for a Canadian children's book. As assistant co-ordinator of the Children's Book Festival Week tour, she was introduced to many

teachers across the Island. Teaching a course on Children's Books for MUN Extension Services also enabled her to meet with parents and teachers interested in children's literature.

In an attempt to generate more interest in public libraries, the St. John's Children's Library Services applied for and were awarded a Soiree '88 grant for a province-wide Scavenger Hunt promoting library services. VOCM Radio Station liked the idea and approached the library to provide us with free publicity during the summer.

The Evening Telegram also approached the librarian to write a four-part series of articles on choosing books for children, which were published on four consecutive Saturdays. The Telegram has also been very co-operative in publishing press releases and covering special activities offered through children's services.

St. John's Municipal Council gave a grant of $25,000 towards the cost of library services for children.

Application was made to the Federal Government for a grant from the Challenge '88 Funds to employ students to do an inventory check of our stock during the coming summer months.

Most public service section staff attended a one-day workshop "The Problem Patron" put on twice by the Public Service Commission, at our request. It was conducted by a police officer, a social worker and a psychologist and the aim was to help staff deal with difficult situations, recognize a real problem and to clarify the law.

Cash donations amounting to $843.10 were received. Added to stock were donations of 250 hardcover and 735 paperback books.

Thanks are extended to St. John's Municipal Council for its continued support; to the media for their co-operation and assistance in promoting services, events and emergency announcements; to the volunteers who helped with the booksale and survey counts of library visitors; to the Provincial Library Administration, and to staff of other departments.

I also wish to thank the chairman and members of the St. John's Library Board for their support throughout the year and last, but not least, my own staff for their hard work and co-operation during a year of staff changes, shortages and temporary assignments when they frequently had to change hours and place of work.

PUBLIC LIBRARIES BOARD
STATEMENT OF REVENUE AND EXPENDITURE
FOR THE YEAR ENDED 31 MARCH 1988

	1988	1987
REVENUE		
Operating Grants		
Province of Newfoundland	$5,024,000	$4,600,000
City of St. John's	20,000	20,000
Various Municipalities	*--	35,468
Other Revenue		
Donations-Service Clubs & General Public	*--	21,746
Sale of Photocopies		11,833
Miscellaneous		23,772
	$5,044,000	$4,712,819

* Information not available at time report was compiled.

EXPENDITURE		
Advertising	1,200	1,270
Library Materials	563,100	602,879
Periodicals	151,300	156,487
Computer Services	97,000	95,786
Conferences & Workshops	12,000	14,265
Freight & Postage	55,100	53,165
Grants to Local Libraries	200,400	199,722
Heat and Light	33,400	32,581
Insurance	29,665	29,986
Miscellaneous	7,530	7,205
Office & Library Supplies	80,300	88,793
Printing	11,000	10,035
Rental of Equipment	43,109	51,218
Rental of Premises	154,681	152,475
Repairs & Maintenance	29,500	17,837
Salaries & Benefits	3,435,764	3,039,633
Security & Janitorial Services	--	12,870
Staff Development	5,000	3,782
Telephone & Envoy	45,450	47,154
Travel-Board & Staff	88,500	99,399
	$5,043,999	$4,716,542

N.B. Financial Statement Subject to Audit

PUBLIC LIBRARIES BOARD
CAPITAL ACCOUNT
FOR THE YEAR ENDED 31 MARCH 1988

	Expenditure
Administration	$ 10,627
Avalon Region	59,800
Bonavista-Burin Region	24,517
Books-By-Mail	22,591
Central Region	12,439
Gander Region	55,874
Labrador-Northern Region	10,331
Provincial Reference	6,098
St. John's City	7,685
Technical Services	1,806
Western Region	8,901
Total:	$220,669

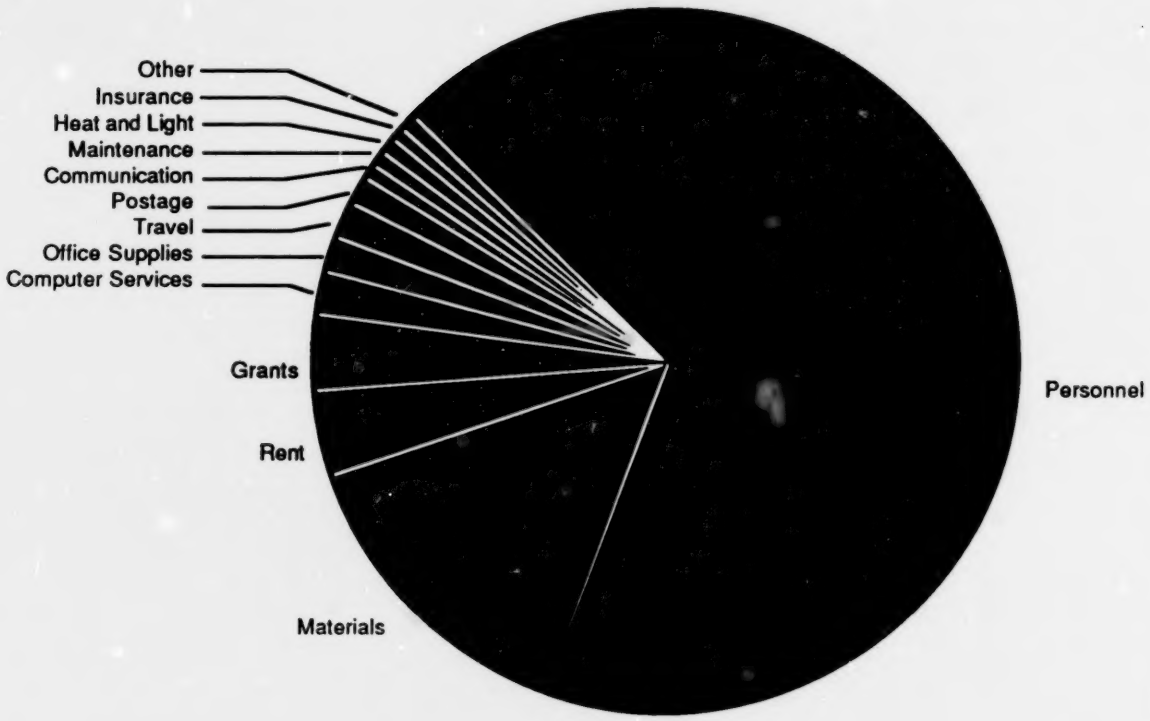
STATISTICS 1987-88

NAME	SERVICE POINTS	BOOKSTOCK	CIRCULATION	REGISTERED BORROWERS	HOURS OPEN
AVALON REGION	22	145,676 (140,419)	298,056 (288,537)	18,413 (16,321)	19,090.5 (18,832)
BONAVISTA-BURIN REGION	11	82,437 (77,409)	167,634 (166,001)	9,302 (8,306)	10,608 (10,582)
CENTRAL REGION	19	176,768 (168,852)	282,038 (286,900)	16,187 (15,417)	17,368 (17,368)
GANDER REGION	18	143,690 (127,572)	230,367 (232,325)	16,050 (14,751)	15,845.5 (17,576)
LABRADOR-NORTHERN REGION	9	110,784 (89,491)	150,536 (140,828)	10,492 (8,346)	10,972 (11,284)
PROV. BOOKS-BY-MAIL	1	20,000 (20,000)	45,615 (59,852)	N/A	1,820 (1,820)
PROV. REFERENCE & RESOURCE LIBRARY	1	83,942 (80,242)	10,168 (11,084)	N/A	3,172 (3,172)
ST. JOHN'S LIBRARIES	4	115,930 (118,652)	390,349 (396,647)	14,303 (14,288)	11,388 (9,152)
WESTERN REGION	22	209,552 (205,163)	380,948 (392,402)	23,657 (21,667)	21,674 (24,128)
TOTALS	**107**	**1,088,779** (1,027,800)	**1,955,711** (1,975,879)	**108,404** (99,096)	**111,938** (113,914)

NAME	ILL TRANSACTIONS	REFERENCE ENQUIRIES	LIBRARY VISITS	IN-LIBRARY MATERIAL USE
AVALON REGION	4,709 (4,541)	15,958 (13,872)	160,637 (148,184)	243,800
BONAVISTA-BURIN REGION	1,629 (1,669)	10,965 (6,625)	83,200 (89,922)	237,100
CENTRAL REGION	5,302 (4,976)	19,355 (16,387)	166,000 (173,526)	696,800
GANDER REGION	5,041 (4,828)	24,099 (23,900)	190,565 (172,851)	250,675
LABRADOR-NORTHERN REGION	1,905 (1,947)	15,390 (11,780)	102,825 (88,450)	246,625
PROV. BOOKS-BY-MAIL	N/A	N/A	N/A	N/A
PROV. REFERENCE & RESOURCE LIBRARY	11,577 (5,368)	22,669 (22,245)	37,150 (40,518)	149,000
ST. JOHN'S CITY	3,095 (3,239)	12,883 (11,735)	236,250 (260,500)	128,200
WESTERN REGION	7,051 (6,360)	22,138 (17,730)	376,198 (359,563)	873,390
TOTALS	**40,309** (32,928)	**143,457** (124,274)	**1,352,825** (1,333,514)	**2,825,590**

NAME	LIBRARY PROGRAMME ATTENDANCE	CLASS VISITS
AVALON REGION	7,788 (9,170)	N/A
BONAVISTA-BURIN REGION	2,159 (4,274)	137-3,498
CENTRAL REGION	4,895 (N/A)	478-9,798
GANDER REGION	3,821 (4,150)	1,652-45,422
LABRADOR-NORTHERN REGION	3,521 (2,391)	N/A
BOOKS-BY-MAIL	N/A	N/A
PROV. REFERENCE & RESOURCE LIBRARY	N/A	22-715
ST. JOHN'S	9,626 (19,950)	N/A
WESTERN REGION	4,353 (2,262)	1,214-20,482
TOTALS	**36,163** (42,924)	**3,503-79,915**

Provincial Expenditure 1987/88
Percentage Breakdown

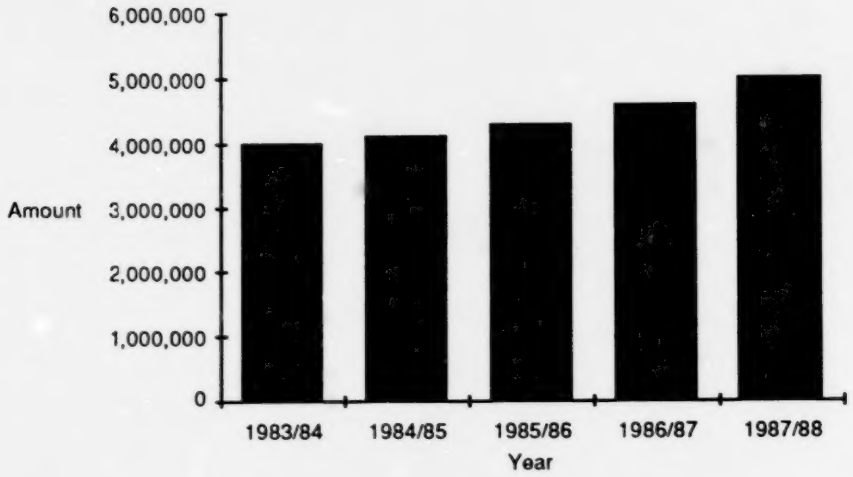


Personnel	$3,435,764	68%
Library Materials	714,400	14
Rental of Premises and Equipment	197,790	4
Grants to Local Libraries	200,400	4
Computer Services	97,000	2
Office and Library Supplies	80,300	2
Travel (Board and Staff)	88,500	2
Freight and Postage	55,100	1
Communication Costs	45,450	1
Repairs and Maintenance	29,500	0
Heat and Light	33,400	1
Insurance	29,665	0
Other Costs	36,730	1

Printing	$11,000
Advertising	1,200
Miscellaneous	4,800
Staff Development	5,000
Institutional Membership	1,930
Library Promotion	800
Conferences and Workshops	12,000

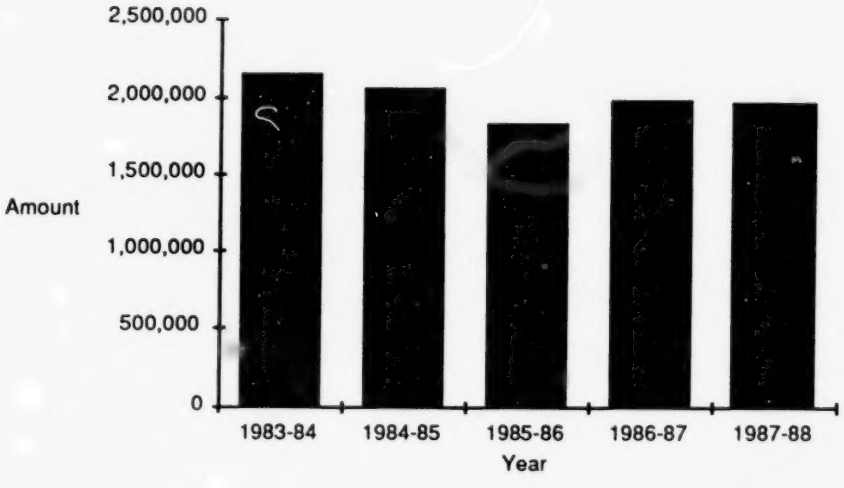
Note: Zero indicates less than one percent.

Provincial Funding 1983/84 - 1987/88



1983/84	$4,000,000
1984/85	$4,100,000
1985/86	$4,300,000
1986/87	$4,600,000
1987/88	$5,024,000

Circulation



1983-84	2,153,145
1984-85	2,054,385
1985-86	1,817,308
1986-87	1,975,879
1987-88	1,955,711